



Director Position Description

Term

The nine Directors of the SNA Board are elected for staggered three-year terms. Voting for the office of Director is open to all members eligible to vote.

Eligibility Requirements

In accordance with the SNA bylaws, candidates must meet the following eligibility requirements before being considered by the Leadership Development Committee (LDC).

- Be a member in good standing.
- Have an SNA certificate or be SNA credentialed.
- Have at least two years of service on the board of directors of a chartered affiliate or by serving in a national or chartered affiliate volunteer role
- Be regularly employed (a minimum of 130 days during the prior 12 months) in an eligible field.
- Maintain membership at the time of nomination and election. If a change in professional status occurs, a Director may complete the term of office provided two years of the three-year term have been completed.

Board Responsibilities Under the SNA Bylaws:

The Board shall be responsible for the management of the affairs of SNA. To that end, it shall also:

- Provide strategic direction for SNA.
- Comply with fiduciary obligations of care, loyalty, and obedience.
- Oversee SNA's business and financial affairs.
- Select and appoint the Chief Executive Officer.
- Perform all duties usually entrusted to officers and directors of the corporation.

Other Responsibilities

All members of the Board of Directors are responsible for the strategic direction and oversight of the association's affairs, including:

- Recommend policies consistent with the Association's vision, mission and key areas of focus.
- Approve an annual budget and operating plan aligned with the approved strategic plan.
- Determine the Association's objectives and monitors the achievement or non-achievement of planned objectives.
- Ensure the Association adopts and implements a succession plan for Officers.

- Ensure governance structures support a diverse, competent, dynamic, and committed pipeline of members which can be considered for positions as openings arise at all levels of the organization.
- Evaluate the performance of the Association's CEO annually.
- Participate in state initiatives as appropriate and approves the Association's affiliations with other organizations and the terms for such affiliation.
- Serve as a liaison to assigned SNA committees or task forces.
- Serve on the *School Nutrition* Editorial Advisory Board to provide editorial feedback on the magazine, provide content leads.
- Participate in the judging of national awards as requested.
- Promote SNA membership.
- Perform duties incident to the office of director as assigned by the President, the Board, or the Association governing documents.
- Serve as the liaison to assigned regions.
- Participate in SNA state affiliate community group meetings as needed.
- Moderate virtual regional town hall meetings.

Frequently Asked Questions (FAQS)

- **Do Directors participate in regional awards judging?**
 - No, a committee of ad-hoc volunteers judges the regional winners. This allows more members to engage in micro-volunteer opportunities within the organization and increases the number of ambassadors for the Awards program.
 - The Employee of the Year (EOY) and Manager of the Year (MOY) national awards are judged by the SNA Board of Directors.
- **How many days on average during a year will a Director travel for SNA?**
 - Directors on average will travel 28 days for SNA conferences and 3 days for state affiliate visits each year.
- **What region will a Director be assigned to?**
 - At the beginning of every term, a Director will be asked to serve as a liaison to a region based on location, attributes, and organizational need.