

SNA Conference Scholarships

Judging Guidelines to Promote Diversity for all Scholarships

1. Previous Conference Attendance: First, SNA staff will organize applicants into categories of First-Timers, Non-First Timers (haven't attended since 2013), and Non-First Timers (attended 2014, 2015 and/or 2016)

- **LAC:** select 3 First Timers, 3 Non-First Timers
 - For Non-First Timers: preference will be given to those who haven't attended LAC in the last 3 years (since 2013). They will be prioritized and evaluated first before considering those who have attended LAC within the last 3 years.
- **ANC:** select 5 First Timers, 5 Non-First Timers
 - For Non-First Timers: preference will be given to those who haven't attended ANC in the last 3 years (since 2013). They will be prioritized and evaluated first before considering those who have attended ANC within the last 3 years.

2. Membership Category: Next, SNA staff will organize applicants by job position:

- Employee (i.e., cooks, bakers, bookkeepers, technicians, assistants, etc.)
- Manager (i.e., managers head cooks, assistant managers)
- Director (i.e., directors, supervisors, and specialists working in a school nutrition program at the school district level)

The recommended break-down by conference is as follows:

- **LAC:** select 2 of each
- **ANC:** select at least 2 of each (additional 4 can be given to any position, to allow for diversity in other ways, such as: school district size/location)
- *If there are no candidates for a certain job position (i.e., no employee-level members apply), the Committee may give those scholarships to individuals with other job positions.*

3. Regional Representation: Finally, once the Membership Committee has reviewed the applications, they will be instructed to consider regional representation before making final determination.

- Review top candidates
- Ensure diversity (at least 4 regions represented, if possible, based on the applications received)

Judging Criteria Recommendations: Annual National Conference Scholarships

1. Your Information:

- Name
- Position
- School District
- School District Enrollment
- State
- Email Address
- Phone Number
- Member ID #
- Have you ever previously attended ANC? If so, when was the last time you attended ANC?
- Have you ever been awarded an SNF scholarship or win an SNA sweepstakes to attend ANC in the past? If so, please list below.

- Judging recommendation:
 - Not scored by the judges
 - This information will be used by SNA staff to help categorize applicants to facilitate judging.

2. Show us your commitment to life-long learning and your personal professional development. To demonstrate this, please list trainings you have attended, certificates/credentials you hold, presentations you have presented, panels you have participated on, etc.

- Judging recommendation:
 - Worth up to 25 total points (1/4 of total points to be awarded)

3. Show us your commitment to the School Nutrition Association. To demonstrate this, please list the SNA activities in which you have participated at the local, state, and national levels, including: attending chapter meetings and SNA conferences, being a member of a local, state, or national committee or board, volunteering at an event, etc. Please include specific examples.

- Judging recommendation:
 - Worth up to 25 total points (1/4 of total points to be awarded)

4. ESSAY: Tell us how you think attending ANC will be beneficial. Please address the challenges you currently face in your job and the benefits attending ANC will have to you personally, your career, and your school/ school district.

- Judging recommendation:
 - Worth up to 50 total points (1/2 of total points to be awarded)
 - Writing (i.e. grammar, spelling, composition): up to 10 points
 - Challenges: up to 10 points
 - Benefits you: up to 10 points
 - Benefits your career: up to 10 points
 - Benefits your school/school district: up to 10 points

5. Upload the completed and signed form from your supervisor, stating that they approve your travel away from the school district if you are selected to receive this scholarship and that they endorse your application for this scholarship.

6. By entering my name and date below:

- I certify that all information on this application is true and complete to the best of my knowledge and that I meet all eligibility requirements for this scholarship.
- I certify that my school district and supervisor are aware of my application for this scholarship and have approved my potential travel/time out of the school district to attend the conference, if awarded.
- I hereby authorize the School Nutrition Foundation to verify correctness of statements to appraise this application.
- I hereby authorize the School Nutrition Foundation to utilize information about and from my application for public relations purposes, publicity, or other scholarship opportunities.

TOTAL SCORE: up to 100 points

Judging Criteria Recommendations: Legislative Action Conference Scholarships

1. Your Information:

-Name

-Position

-School District

-School District Enrollment

-State

-Email Address

-Phone Number

-Member ID #

-Have you ever previously attended LAC? If so, when was the last time you attended LAC?

-Have you ever been awarded an SNF scholarship or win an SNA sweepstakes to attend LAC in the past? If so, please list below.

- **Judging recommendation:**
 - Not scored by the judges
 - This information will be used by SNA staff to help categorize applicants to facilitate judging.

2. Show us your commitment to life-long learning and your personal professional development. To demonstrate this, please list trainings you have attended, certificates/credentials you hold, presentations you have presented, panels you have participated on, etc.

- **Judging recommendation:**
 - Worth up to 25 total points (1/4 of total points to be awarded)

3. Show us your commitment to the School Nutrition Association. To demonstrate this, please list the SNA activities in which you have participated at the local, state, and national levels, including: attending chapter meetings and SNA conferences, being a member of a local, state, or national committee or board, volunteering at an event, etc. Please include specific examples.

- **Judging recommendation:**
 - Worth up to 25 total points (1/4 of total points to be awarded)

4. Tell us why you are interested in attending LAC 2017 and how you think attending LAC 2017 will make you a stronger advocate for the School Nutrition Association and school nutrition programs.

- **Judging recommendation:**
 - Worth up to 50 total points (½ of total points to be awarded)
 - Writing (i.e. grammar, spelling, composition): up to 10 points
 - Why interested in attending LAC: up to 10 points
 - Stronger advocate for SNA: up to 15 points
 - Stronger advocate for school nutrition: up to 15 points

5. Upload the completed and signed form from your supervisor, stating that they approve your travel away from the school district if you are selected to receive this scholarship and that they endorse your application for this scholarship.

6. By entering my name and date below:

- I certify that all information on this application is true and complete to the best of my knowledge and that I meet all eligibility requirements for this scholarship.
- I certify that my school district and supervisor are aware of my application for this scholarship and have approved my potential travel/time out of the school district to attend the conference, if awarded.
- I hereby authorize the School Nutrition Foundation to verify correctness of statements to appraise this application.
- I hereby authorize the School Nutrition Foundation to utilize information about and from my application for public relations purposes, publicity, or other scholarship opportunities.

TOTAL SCORE: up to 100 points

Additional Resources to Provide:

- Signature form for Applicant's Supervisor
- Application Preparation Worksheets
- Pre-Checklist/Grid to help applicants complete the application fully
 - Include prompting questions to help employees/managers list all SNA participation
 - Include prompt to seek approval from the school district/supervisor to attend conference before applying
- Include disclaimer on applications/promotional materials, which states: The School Nutrition Foundation (SNF) scholarship provides each recipient with \$1,500 to help cover the costs of attending the conference. Each scholarship recipient must comply with his/her school district's policy on out-of-district travel.