

Edison Go-Live Rollout Milestone Time Line

Category	Key Milestone Tasks	Completed	
Setup	Data Collection – Completed	11/03/15	
	Edison Item Data Entry – Begins	11/04/15	
	Fit/Gap Analysis – Completed	11/05/15	
	Preliminary Menus – Ready for Review	11/12/15	
	All Menus – Ready for Review	11/30/15	
	Database Backup Restored (Edison test server)	12/02/15	
	Final Pre- Training Materail Review (Site, Warehouse, Central Kitchen)	12/03/15	
	Legacy Perpetual Inventory compared to Edison	12/10/15	
	Training	Site, Inv/Nurtition/Menus, CK, CW Walk-thru/Training – Completed	12/11/15
	Integration	Oracle Procurement/Receiving Import – Validated	12/16/15
Setup	General Price Contract Setup – Completed	12/16/15	
	Central Warehouse Configuration / Setup – Completed	12/16/15	
	Central Kitchen Configuration / Setup – Completed	12/16/15	
	Edison Database Server Online	12/16/15	
	Edison EOY (beginning) Warehouse Inventory – Completed	1/05/16	
	Go Live	Edison Go-Live for Warehouse & Central Kitchen	1/06/16
	Edison Go-Live for 24 Pilot school rollout completed	01/28/16	
	Warehouse and Central Kitchen post “go-live” <i>User Acceptance Testing</i> (UAT) – Completed	1/05/16 to 02/19/16	
	24 Pilot school post “go-live” UAT – Completed	1/06/16 to 2/19/16	
Documentation	User Guide – Site Manager –Completed	11/30/15	
	User Guide – Inv/Nurtition/Menus, Site, CK, CW – Draft 1 Completed	12/15-16/15	
	User Guide – Inv/Nurtition/Menus, Site, CK, CW – Draft 2 Completed	1/8/16	
	User Guide – Inv/Nurtition/Menus, Site, CK, CW – Final Completed	2/5/16	
	Pilot Evaluation – Completed	2/19/16	
	Edison Setup, Configuration & Rollout Director SignOff – Completed	2/23/16	
	Validation	24 Pilot school On-site Training – Completed	1/26/16
	1st Iteration of “non-pilot” school training – Completed	2/18/16	
	24 Pilot school, CK, CW validation monitoring – Completed	1/27/16 to 2/29/16	
Rollout	District-wide Site Rollout – Begins	3/1/16	
	Final non-pilot Site training – Completed	5/23/16	
	District-wide Site Rollout – Completed	5/24/16	
	Vendor On-site Support – Completed	5/27/16	

Edison Pilot Go-Live Calendar

◀ December		~ January 2016 ~					February ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
		----- Holiday Week -----				1	2
3 8 Schools in LMS	4	5 End Regression Testing Enter Edison Starting INV	6 WHS & CK GoLive OS Inv completed	7 11:00pm – 3pm 4 Hour Pilot Training – Lisa	8 11:00pm – 3pm 4 Hour Pilot Training – Lisa Print Draft User Guides	9 Total - 5 Days	
----- Lisa: after GoLive support to Central Staff, Warehouse & CK -----							
10 8 Schools in LMS	11 8 School Pilot Caroline + 3 Techs	12 11:00pm – 3pm 4 Hour Pilot Training – Lisa Caroline + 3 Techs OS Inv completed	13 11:00pm – 3pm 4 Hour Pilot Training – Lisa Caroline + 3 Techs	14 8 School Pilot Caroline + 3 Techs	15 Caroline + 3 Techs	16 Total - 20 Days	
----- Lisa: after GoLive support to Central Staff, Warehouse & CK -----							
User Acceptance Testing – Parallel Systems							
17	18 CLOSED for HOLIDAY	19 Caroline + 3 Techs OS Inv completed	20 Caroline + 3 Techs	21 Caroline + 3 Techs	22 Caroline + 3 Techs	23 Total - 16 Days	
---- Lisa: after GoLive support to Central Staff, WHS & CK ----							
User Acceptance Testing – Parallel Systems							
24 8 Schools in LMS	25 Caroline + 3 Techs OS Inv completed	26 11:00pm – 3pm 4 Hour Pilot Training - Lisa Caroline + 3 Techs	27 11:00pm – 3pm 4 Hour Pilot Training - Lisa Caroline + 3	28 8 School Pilot Caroline + 3 Techs	29 Caroline + 3 Techs	30 Total – 20 Days	
----- Lisa: after GoLive support to Central Staff, Warehouse & CK -----							
UAT – Parallel Systems							
31	<p>Notes: In the event, on a training day, additional assistance is needed, Caroline could assist with the 2 buildings not otherwise covered.</p> <p>Red denotes centralized training</p> <p>Denotes GoLive</p> <p>Purple denotes MCS onsite support</p>						

----- MCS staff to revisit Pilot schools after GoLive as available/needed -----

Point-of-Sale (POS) Implementation Milestones

Target Dates	Description
5/4/2015	Food Services will build three virtual servers (pending specifications) <ul style="list-style-type: none"> • One application server • One SQL server for POS, Free & Reduced and Datacenter • One SQL server for Menus & Inventory
5/11/2015	Two vendor Engineers onsite Consultants to Setup/Configure application server and POS/F&R SQL server
5/18/2015	Launch POS Site Install <ul style="list-style-type: none"> • Food Services responsible for school site roll-outs for all POS lines • Vendor Engineers facilitate site rollouts centrally
5/27/2015	Two department wide "General Preview" auditorium meetings <ul style="list-style-type: none"> • Vendor onsite engineer to train • Review color handout for users , quantity: 350 • 9am -11am: for central staff and Secondary school managers. • 1pm -3pm: for central staff and Elementary school managers.
6/9 – 6/10/2015	Training (hands-on); Central Staff POS and F&R, 2 days (6 hours per day) <ul style="list-style-type: none"> • MCS onsite engineer to train (between 15 - 50 users per class)
6/4/2015	Last Day of School: 2014-2015
6/15 – 6/18/2015	Training (hands-on); Central Staff POS, 4 days TBD (6 hrs. lab, 1hr. simulation) <ul style="list-style-type: none"> • Vendor onsite engineer to train (between 15 - 50 users per class)
6/22 – 6/25/2015	Training (hands-on); Central Staff POS, 4 days TBD (6 hrs. lab, 1hr. simulation) <ul style="list-style-type: none"> • Vendor onsite engineer to train (between 15 - 50 users per class)
7/13/ - 7/16/2015	Training (hands-on); Site Manager POS, 4 days (6 hrs. lab, 1hr. simulation) <ul style="list-style-type: none"> • Vendor trainer onsite (between 25 - 50 users per class)
7/20 – 7/23/2015	Training (hands-on); Site Manager POS, 4 days (6 hrs. lab, 1hr. simulation) <ul style="list-style-type: none"> • Vendor trainer onsite (between 25 - 50 users per class)
7/27 - 7/31/2015	Annual Rollover process – Legacy system
8/3 – 8/7/2015	Annual start of school Tech Prep: staggered schedule to turn on all POS lines <ul style="list-style-type: none"> • Food Services remotes to each POS line to validate functionality <ul style="list-style-type: none"> ◦ Central to Site POS Sync changes • Managers come centrally to place start of school opening order
August 10, 11, 13, 14	Training (hands-on); Site Primary Cashier POS, 4 days (8 classes; 2 hrs per class) <ul style="list-style-type: none"> • Vendor trainer onsite (average 50 users per class) • POS Line Simulation Testing/Certification (10 stations)
August 17, 18, 20 & 21	Training (hands-on); Site Primary Cashier POS, 2 days (4 classes; 2 hrs per class) <ul style="list-style-type: none"> • Vendor trainer onsite (average 50 users per class) • POS Line Simulation Testing/Certification (10 stations)
8/24/2015	First day of School: 2015-2016