Administrative Review: Collaborative Compliance

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Areas of Review – Off Site
SFA Level

- Certification and Benefit Issuance
- Verification
- Meal Counting and Claiming
- Resource Management
- Civil Rights
- On Site Monitoring
- Local School Wellness Policy
- School Breakfast & SFSP Outreach
Areas of Review – On Site SFA Level

- Certification & Benefit Issuance
- Verification
- Meal Counting and Claiming
- Dietary Specifications and Nutrition Analysis
- Resource Management
- Civil Rights
- On Site Monitoring
- Local School Wellness Policy
On Site (cont.)

- Food Safety
- Reporting and Record Keeping
- School Breakfast & SFSP Outreach
- Other Federal Program (ASSP, FFVP, SMP, etc.)
- Food Service Management Company (if applicable)
Areas of Review – Off Site School Level

• Meal Compliance Risk Assessment Tool*

• Dietary Specification Assessment Tool (Breakfast and Lunch)*

• Meal Component and Quantities (Breakfast and Lunch)*

* Forms used to determine Target Menu School
Areas of Review – On Site School Level

• Meal Counting and Claiming (Breakfast & Lunch)
• Meal Component and Quantities (Breakfast & Lunch)
• Offer versus Serve
• Dietary Specifications and Nutrient Analysis
• Civil Rights
• On Sight Monitoring
• Competitive Foods
• School Meal Environment Report Card
On Site (cont.)

- Water
- Food Safety
- Reporting and Recordkeeping
- Afterschool Snack (if applicable)
- Fresh Fruit & Vegetable Program (if applicable)
Resources for a Successful AR

Keys to a Successful AR

Be prepared....

Gather documentation....

Ask questions.....
Remember......

You are a Super-Hero!