

SNA Certificate Program: Changing Levels

Certificate holders may move from one level to another by earning the additional academic requirements or key area training required for the next level.

- College courses can be used regardless of how many years ago they were taken
- Certificates of completion cannot be dated more than five years back
- Documents used to meet the initial certificate program level cannot be used to move up to another level with the exception of the 8 hour Core Course in Food Safety & Sanitation (taken in the last 5 years)

Moving from Level 1 to Level 2

1. 15 hours in Key Area 1 – Nutrition
2. 20 hours in Key Area 2 – Operations
3. 20 hours in Key Area 3 – Administration
4. 15 hours in Key Area 4 – Communications & Marketing
5. High School Diploma **OR** GED

Moving from Level 1 to Level 3

Option A

1. 8 Hour Core Course: Food Safety & Sanitation
 2. 3 College Credits: Key Area 1 Nutrition
 3. 3 College Credits: Key Area 2 Operations
 4. 3 College Credits: Key Area 3 Administration
- OR:**
- 3 College Credits: Key Area 4 Comm. & Mark.
 5. High School Diploma **OR** GED

Option B

1. 8 Hour Core Course: Food Safety & Sanitation
 2. 8 Hour Core Course: Nutrition Education
- OR:** 1 College Credit: Key Area 1 Nutrition
3. 35 Hours: Key Area 1 Nutrition
 4. 35 Hours: Key Area 2 Operations
 5. 45 Hours: Key Area 3 Administration **AND/OR:**
45 Hours: Key Area 4 Comm. & Marketing
 6. 15 General electives in any of the four key areas
 7. High School Diploma **OR** GED



Moving from Level 2 to Level 3

Option A

1. 8 Hour Core Course: Food Safety & Sanitation
2. 3 College Credits: Key Area 1 Nutrition
3. 3 College Credits: Key Area 2 Operations
4. 3 College Credits: Key Area 3 Administration

OR:

- 3 College Credits: Key Area 4 Comm. & Mark.
5. High School Diploma **OR** GED

Option B

1. 20 Hours: Key Area 1 Nutrition
2. 15 Hours: Key Area 2 Operations
3. 10 Hours: Key Area 3 Administration
Key Area 4 Comm. & Marketing
4. 15 General electives in any of the four key areas
5. High School Diploma **OR** GED

Application Steps

1. Complete and Sign [Certificate Application](#)
2. Complete the [Certificate Program Submission Cover Sheet](#)
3. Submit Application Fee
4. Submit Certificates of Completion/College Transcripts documentation

Application Fees

Level 2

Member: \$20.00
Non-Member: \$73.00

Level 3

Member: \$ 30.00
Non-Member: \$180.00